

**NEW LIVERPOOL ELEMENTARY GOVERNING BOARD MEETING MINUTES
HELD ON NOVEMBER 13, 2024, AT 6:30 PM
IN PERSON MEETING**

Present:	Regrets:
Catherine O'Gallagher (Principal) Nicolas Thibault (Parent) Trevor Smith (Parent) Cindy Fex (Parent) Marc André Smith (Parent) Marie-Ève Bibeau (Daycare) Ramona Crane (Teacher) Julie Fraser (Professional Rep) Kristen Eedy (Teacher)	Melissa Duval-Demuy
	Guests:

1. Opening of the assembly and verification of quorum

Quorum achieved.

2. Reading and approval of the agenda for September 30th, 2024, meeting

RESOLUTION 2024-11-13-01: The November 13, 2024, meeting agenda is approved unanimously.

3. Approval of the September 30 meeting minutes

RESOLUTION 2024-11-13-02: The September 30 meeting minutes are approved unanimously.

4. Questions period from public and members- No questions

5. Word from the Chair

- Governing board rules of procedures- proposed changed to remove examples of community representatives (church, police, politic organization).

RESOLUTION 2024-11-13-03: Marc- André Smith proposes the approval of the NLES governing board rules- seconded by Cindy Fex. Trevor Smith opposed the approval of the rules and procedures. The NLES governing board rules of procedures are approved.

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- Trevor Smith will send out a proposal to make amendments to the Governing Board rules of procedures before the next meeting. The proposed amendments will be uploaded in TEAMS before the next meeting.
- Governing Board Teams page- all members have access to the TEAMS page for documents- verification – Everyone can access the TEAMS.
- Review of GB training Documentation- presentation of the available training.

6. Word from the principal

- End of term – November 4
- 1st term parent meeting on Nov. 28 pm and Nov. 29 am.
- Grade 4 class pet – gecko –
- Project Factory 0 fundraising website for schools (suggested by Cindy Fex)

7. School Outings

- Catherin will send link out to GB members of the cultural site for outings.
<https://cultureeducation.mcc.gouv.qc.ca/>

RESOLUTION 2024-11-13-04: The cultural educational outings as presented are unanimously approved.

RESOLUTION 2024-11-13-05: The school will prepare a global outing form with will allow classes to participate in free activities in the neighborhood. Parental permission is necessary. Unanimously approved.

8.1 Deferred Revenues

Resolution 21-11-13-06: The deferred revenues are unanimously approved with the changed made- \$25 graduation award be changed to school activities, all sports funds be under the heading of NLES sports, that the Grade 6 trip surplus be carried over to this year.

8.2 School Operational and capital budgets

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- The school operational and capital budgets are presented to the board members. The capital budget is for material that is durable for more than 1 year and operational budgets are for the expenditures for the functioning of the school.

RESOLUTION 2024-11-13-07: The capital and operational budgets for the 2024-2025 school year are unanimously approved.

9. CISS Chaudière Appalaches Survey

- Catherine presented that the CISSS responsible for the social services and health services. There is considerable effort being made to offer services in English. The CISSS has requested that the school send a survey to all parents. Survey questions had been sent to the members before for them to review.

RESOLUTION 2024-11-13-08: The survey (with typos corrected) can be sent to all parents of NLES with questions are written in document presented. Unanimously approved.

- GB will be creating it's own survey for parents.

10. Follow up from last parent`s committee meeting

- Opportunity to have funds from the Parent`s committee for a project.

11. Sharing on life at school

- Various activities were shared- Remembrance Day ceremony, Halloween, etc.

12. Varia. – None

13. Adjournment at 8:07.

RESOLUTION 2024-11-13: Meeting is adjourned at 8:07. Motion proposed by Nicolas Thibault. Unanimously approved.